

Getting Married: Peace Portal Alliance Church

An information guide to help you prepare for your wedding day

Introduction

Congratulations on your upcoming marriage. It is certainly something to celebrate! You are deciding to enter a covenant with another person—a unique relationship between a man and woman that is a reflection of God’s enduring covenant to his Church. As such, it is a serious life commitment but it is also one of the most exciting journeys you can go on. This life-long covenant provides you with the opportunity to learn a lot about your spouse, yourself, and God.

Reading this document and filling out the following registration form is the first step towards getting married at Peace Portal or being married by one of the Pastors here—we are unable to answer questions around open dates, Pastoral availability, and others without first receiving your completed form.

The first part of this document is intended to help you think through the details of your wedding day and to answer some of the common questions regarding getting married at Peace Portal. Please read through this in its entirety. The second part is a form for you to fill in that ‘gets the ball rolling’ should you want to use the facility or a Pastor for your wedding day.

Who Can Get Married at Peace Portal?

Our desire is to accommodate as many weddings as possible throughout the year. However, there are certain times when Pastoral or facility availability is limited. The best thing you can do is plan ahead. **We ask for a minimum five month notice concerning your wedding.**

Deciding to get married is one of the few decisions that people make for a lifetime. Because of this, we see great value in helping you prepare as much as possible before your marriage. **Pre-marital counselling** is therefore required for all couples who would like to be married at Peace Portal or by a Peace Portal Pastor. Counselling needs to be discussed with your officiating Pastor—either he will do the pre-marital counselling himself or coordinate another alternative with you (i.e. through our Counselling Centre). The majority of counselling will most likely occur through our Counselling Centre. You may contact the Counselling Centre directly at 604-542-2501. Please request the Release of Information form in order to allow your counsellor and your officiating pastor to dialogue as needed.

If either person has been divorced in the past, it is necessary to meet with a Pastor to share the events surrounding the marital breakdown. This meeting, along with subsequent Pastoral approval, must take place before the facilities can be confirmed.

Because of the Biblical command to not be ‘unequally yoked’, **we are unable to participate in a wedding when one person is a professing Christian and their partner is not.**

What Do I Need to Do?

If you choose to get married at Peace Portal (or would like a Pastor to be involved in your off-campus ceremony) you will need to follow these procedures:

1. You fill out the application below and email/mail it back to Pastor Justin Lenny: justinl@peaceportalalliance.com
2. We contact you to talk through the preferred date of your wedding and the availability of your preferred officiating Pastor.
3. Having finalized the wedding date and officiating Pastor, PPAC facilities department will contact you to discuss the details of your wedding and you will be asked to pay a non-refundable deposit for the facility of \$100 and fill in the Wedding Facilities Use Agreement. Once this has been done, your requested date is confirmed. There is no deposit required for off-campus weddings.
4. Request a list of recommended caterers if your reception is taking place in the Church.
5. You ensure that you have obtained a marriage license at least two weeks prior to the wedding day. Please bring the license to the rehearsal.
6. You ensure that everyone participating in the ceremony is available to come to the rehearsal (usually the night before). Decorations can usually be done before and after the rehearsal.

What Does It Cost?

FACILITIES

- Sanctuary \$400
- Chapel (65 or less) \$100
- Fireside Room \$100 (If used as a room for the wedding party prior to the wedding ceremony)
- Gym/Foyer \$50/hr

SOUND TECH

- Weddings (Auditorium or Chapel) \$200 (includes one rehearsal night)
- Wedding Reception \$35.00/Hour
- Please note: The tech rates may increase if there is unusual time or technical commitments required. If you have any questions or concerns, please contact the Church Technical Director. (Prices are quoted per technician)

SUGGESTED PASTORAL HONORARIUM:

- Ceremony: \$200
 - A pastor spends up to 20 hours on the ceremony
- Ceremony & Premarital: \$350
 - Premarital counselling requires approximately 8-12 hours
- Reception: Please request a list of recommended caterers
- Musicians are not available through the Church

Weddings at Peace Portal Alliance Church

Thank you for considering Peace Portal Alliance for your wedding day. We recognize the importance of this day and we want it to meet all of your expectations. The following information is intended to help clarify whether or not Peace Portal is the best 'fit' for you. While we are here to serve you it is important to understand that there are some requirements to our participating in your ceremony. Our hope is that together we can make the best decision that will facilitate a great wedding day and the marriage which follows.

Required Information

Bride's Name _____	Phone _____
Address _____	
Postal Code _____	
Email _____	Age _____
Groom's Name _____	Phone _____
Address _____	
Postal Code _____	
Email _____	Age _____

Please Fill In The Appropriate Box

A

For Couples who want a PPAC Pastor and the Facility

** Wedding taking place on campus *PPAC Pastor Officiating service*

Anticipated Wedding Date _____ Time _____

Have you or your fiancé ever been divorced? ** _____

Do you have any children (if so, what ages)? _____ Officiating Pastor* _____

Do you consider yourself a Christian? _____ Does your partner consider him/herself a Christian? _____

Will the reception be at our Church? _____ Anticipated attendance at the Reception _____

Anticipated attendance at the Ceremony _____ Your 'home church' (if applicable) _____

*If the requested Pastor is unable to perform the ceremony, another PPAC Pastor could be assigned to officiate your wedding. Final booking of the facilities cannot take place until an Officiating Pastor is confirmed.

**It is necessary for those who have experienced divorce to meet with a Pastor concerning the events surrounding the marital breakdown. This meeting, along with subsequent Pastoral approval, must take place before an officiating Pastor can be confirmed or the facility booked.

B

For Couples who want a PPAC Pastor but NOT the Facility

** Wedding taking place off campus *PPAC Pastor Officiating service*

Marriage is a significant life commitment. Therefore, some form of 'pre-marital counselling' is required for all who wish to get married by a PPAC Pastor.

Anticipated Wedding Date _____ Time _____

Location _____ Officiating Pastor* _____

Have you or your fiancé ever been divorced? ** _____

Your church home (if applicable) _____

Do you consider yourself a Christian? _____ Does your partner consider him/herself a Christian? _____

*If the requested Pastor is unable to perform the ceremony, another PPAC Pastor could be assigned to officiate your wedding.

**It is necessary for those who have experienced divorce to meet with a Pastor concerning the events surrounding the marital breakdown. This meeting, along with subsequent Pastoral approval, must take place before an officiating Pastor can be confirmed or the facility booked.

C

For Couples who want to use the Facility with a non-PPAC Pastor

**Officiating Pastor is NOT from Peace Portal*

Marriage is a significant life commitment. Therefore, some form of 'pre-marital counselling' is required for all who wish to use our facilities to get married. What form this might take will be left to the discretion of the officiating Pastor and confirmed with Pastor Justin Lenny.

Name of Officiating Pastor* _____

Church _____

Pastor's work number _____ Has he confirmed his participation? _____

Anticipated Wedding Date _____ Time _____

Approximate number of people attending the wedding _____

Will the reception be at the church? _____

*In most cases, there will be contact with the Officiating Pastor before your booking can be confirmed. this can usually take place within two weeks.

*Hosting your reception is subject to group size and availability. We cannot host a reception unless the ceremony also takes place at PPAC.